CITY OF KEARNEY PARK & RECREATION DEPARTMENT

5/2025

GAIL & MICHAEL YANNEY PAVILION & BURLINGTON GREEN COURTYARD

Alcohol Addendum Form to Facility Rental Contract

1930 University Drive
Kearney NE 68845
308-237-4644
kprfacilityrentals@kearneygov.org
Mon.-Thurs. 7:30am-5:00pm
Fri. 7:30am-12:00pm

OFFICE USE ONLY:
Off Duty Officer Verification Received: ☐ SDL Received: ☐

ALCOHOL REQUEST PROCEDURES

Alcoholic beverages are only allowed if the following requirements have been met.

- The Renter must acquire a vendor that has secured a Special Designated License (SDL) issued by the Nebraska Liquor Control Commission.
- A copy of SDL must be provided to the City of Kearney Park and Recreation Department no later than 15 days prior to the event. The holder of the of the SDL and the Renter shall comply with all local, state, and federal laws regulating the use and dispensing of alcoholic beverages. The City assumes no responsibility for compliance of those laws.
- Depending on the specifics of the event, a uniformed off-duty Officer, may be required at the expense of the renter. Large events and events using the outdoor spaces (patio and/or grass courtyard) will require an off-duty Officer. If required, the off-duty Officer must be present during the times alcoholic beverages will be served during the event. Verification that an Officer will be present at the event is required no later than 15 days prior to the event. Although the Renter may request service, it is recommended that your alcohol vendor/provider secures the off-duty Officer. Request service by visiting OFFICERTRAK® website at https://odm.officertrak.com/Kearney-NE-PD or call Off Duty Management 24/7 at 308-281-1827
- Alcoholic beverages must remain in the pavilion building, patio and grass courtyard boundary.

APPLICANT INFORMATION

Event Name:_____

Primary Contact: _____ Company/Organization:_____

Address:_____ City:_____ State:_____ Zip:_____

Phone:_____ Alt. Phone:_____ Email:_____

TERMS & CONDITIONS

Please **initial** the following to acknowledge you have read and understand the requirements:

____ I understand that alcohol may be served by an SDL vendor only. No alcohol can be carried in by renter or guests.

____ I understand that all guests are required to be able to provide a valid ID to be served, No one under the age of 21 will be served alcohol.

____ I am aware and will make vendor aware of specific times of rental. Alcohol may be served until one half hour prior to rental ending.

____ I am aware that alcoholic beverages are only allowed in building, patio and courtyard area. Renter is responsible to inform guest of this.

____ I am aware that boundary signage will be provided by the city.

The applicant is the authorized agent of the group submitting this application. The applicant (and his/her organization if applicable) making this application understand and agree to assume all risk for loss, damage, liability, injury, cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the City of Kearney. The applicant further agrees that in consideration of being permitted to use said facilities, he/she and the group will defend, indemnify and hold harmless the City of Kearney, and their agents and employees harmless from any loss, claims and liability or damages and/or injuries to persons and property that in any way may be caused by the applicant's use or occupancy of the facilities.

Applicant's Signature: _____ Date: _____

KPR Approved by:_____ Date:_____

Office Use Only:

Required to have an off duty officer during event: Yes No